

28 January 2022

## Information for parents of students returning to school

Welcome to the 2022 school year. Below is some essential information that all parents will need to read, in order to ensure that our start to school this year is as safe and as smooth as possible.

### 2022 start dates:

- **Preschool (Emus), Kindergarten - Monday 31 January**
- **Years 1 to 6 – Tuesday 1 February**
- **Preschool (Echidnas) – Wednesday 3 February**

### Students will need to:

- Come to school in full school uniform, including a hat.
- Bring to school:
  - Recess and lunch every day, there will be no lunch orders available until Thursday 10<sup>th</sup> February 2022.
  - Personal water bottle (named) – all water bubblers will be turned off and covered.
  - Masks if parents wish their child to wear them (encouraged Years 3-6)

### Other things to note:

- Unfortunately, we are not able to have students sharing food, therefore we are not able to allow birthday cakes to be bought in for the class, unless they are commercially prepared and individually packaged.

## Student Drop Off and Pick Up Procedures Beginning Monday 31<sup>st</sup> January

To help facilitate both the strict social distancing requirements for adults on school sites and to maintain our 'bubbles' (*Preschool Bubble; Kindergarten to Year 2 Bubble; Year 3 to 6 Bubble*) or clear separation of cohorts within the school, we ask that parents read these procedures carefully and support their children to understand them before coming back to school.

Please note these procedures have not changed since Term 4 2021.

### Preschool Drop off and Pick Up Procedures

To provide a safe drop off and pick up process for preschool, we have needed to move our Emu's preschool times for Wednesday only, to ensure there is parking and clear passage for both preschool groups and their parents.

#### Preschool Drop off

Preschool drop off will occur at 9.00am each day, except for Emu's on Wednesday morning. On **Wednesdays Emu's hours will be 9.10am-12.10pm** and Echidna's hours will be 9.00am-12.00pm.

The playground is strictly out of bounds during drop off and pick up. Our Directorate requires cleaning of these play areas regularly to keep your child safe.

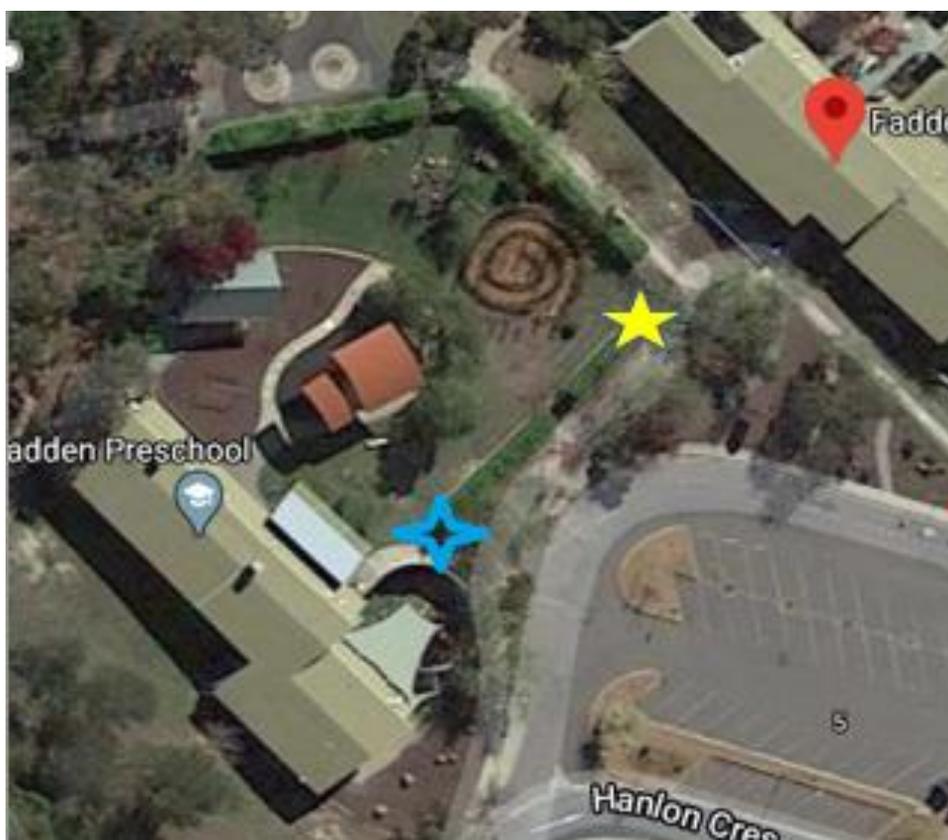
We ask that only one parent/adult attends school to drop off or pick up preschool children. Except for the very first day, where two parents/adults can attend.

Parents of preschool children are asked to enter the preschool through the double gates at the entry point near the spiral garden (indicated by the yellow star on the map), then stand at a cone and wait for Preschool staff to come to you and collect your child from you. Staff will settle your child into class. All parents are kindly asked to then exit through the main gate (blue star).

All parents are reminded to check in using the PRESCHOOL CBR QR code, wear a mask and maintain a social distance of 1.5m between adults and other students by using the cones that are laid out between the two gates. Please note that **no parent** will be able to enter any preschool buildings, and siblings are not permitted to play on equipment. All lunch boxes and drink bottles will remain in children's bags. Preschool staff will support your child to access them.

### Preschool Pick Up

Parents and carers of preschool children will again enter through the double gates near the spiral garden (indicated by the yellow star on the map). Check in using the PRESCHOOL CBR QR code, wear a mask and use the cones laid out at 1.5m intervals to support social distancing. Please stand at a cone and wait for your child to come to you. Once our staff have delivered your child to you, we again kindly ask you to exit through the main gate indicated by the blue star. Preschool pick up will be at the normal time of 3.00pm except on Wednesdays. On **Wednesdays** Emu's hours will be 9.10am-12.10pm and **Echidna's hours will be 9.00am-12.00pm.**



## Kindergarten Drop off and Pick Up Procedures

### Kindergarten Drop off

Two parents/adults are able to be on site to drop off or pick up their Kindergarten child/ren at school on the first day. After that we ask that only one parent comes onto the school grounds to do this.

Parent/s will drop their Kindergarten child/ren to the netball court (marked on the map by the green star) and check in using the FADDEN CBR QR code, wear a mask and maintain a social distance of 1.5m between adults

and other students. On the first day we ask that parents keep their child with them until the bell rings, we will then ask students to line up behind their cones and be taken into class by their teacher.

Every other morning after the first day, students will sit in their classroom groups, behind their class cone before 9.00am. They will then be met by their teacher, when the bell sounds, and it is time to enter the Kindergarten courtyard at approximately 9.00am.

**NB:** Parents will not be allowed past the gate or entry into the courtyard or classrooms. Parents are encouraged to communicate with the teacher via email or via phone.

### Kindergarten Pick up

Parents / older siblings will need to pick up their Kindergarten child on the netball court (marked by the green star). Parents will need to check in using the FADDEN CBR QR code, wear a mask and maintain a social distance of 1.5m between adults and other students. Kindergarten students will assemble in class groups and be brought out by their teachers at 3.00pm. Parents / older students are not permitted past the gate into the Kindergarten courtyard.



### Years 1 to 6 Drop Off and Pick Up Procedures

- If travelling by car we ask that parents do not park but use pick up and set down area only and do not exit their car. Staff will be there to assist students if required.
- If parents are walking or riding to school with their children – they are required to check in using the FADDEN CBR QR code, wear a mask, maintain 1.5m between adults and other students and are not to enter classrooms or congregate around buildings.

Students in years 1-6 are to line up at their classroom doors (on the playground side). Except for Year 1/2TS who will line up at their cone, near the Year 1/2 toilets, indicated on the map with a yellow smiley face, and Ms Stone will collect them from there.

**NB:** The gates to the internal courtyard will be open for student access only, however no parents or adults should enter these gates for any reason.

## Whole School Drop Off and Pick Up Procedures

When students arrive at school, they will be asked **not to enter the front office or foyer of the school**. Instead, they will be asked to walk around the school to the back and then stay near their classroom entry points.

Kindergarten to Year 2 are to go to the left

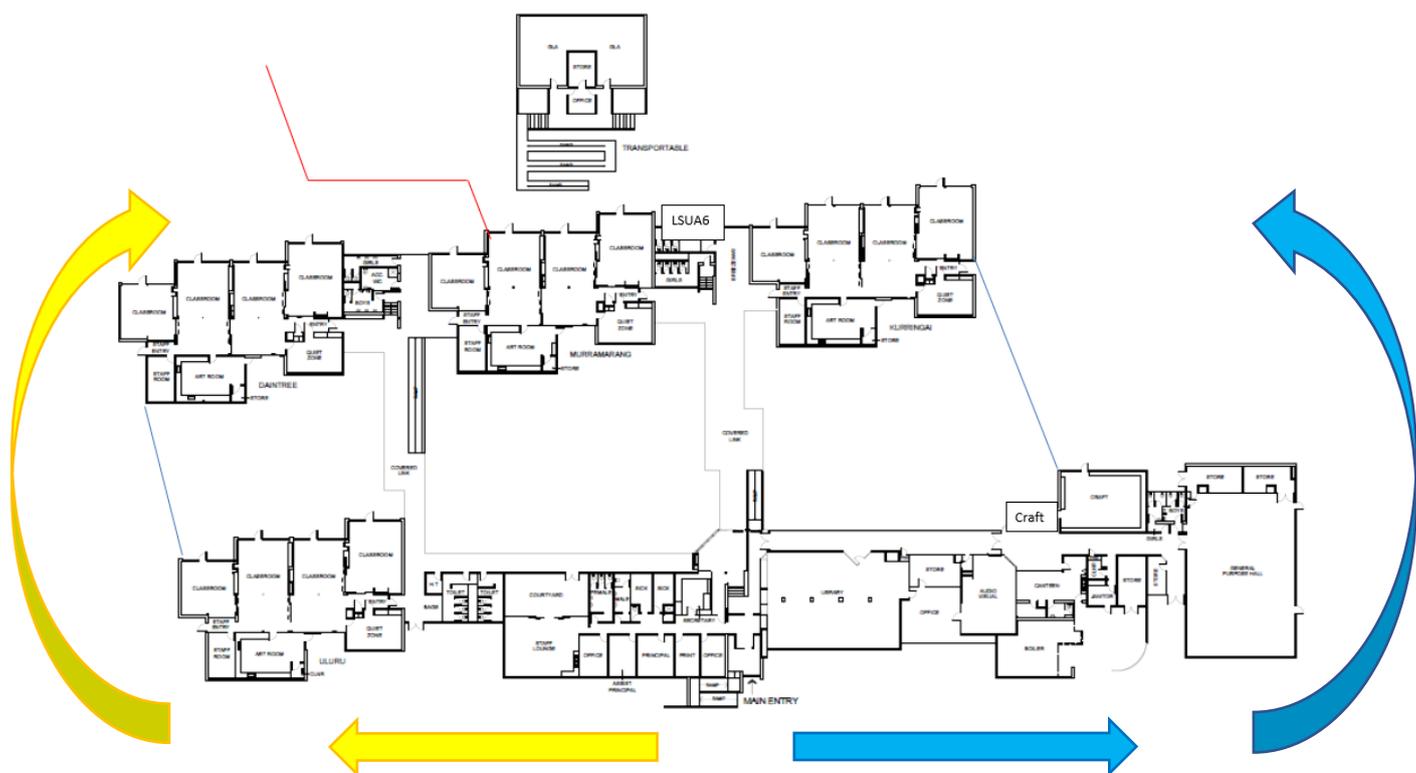


Year 3 to Year 6 are to go to the right.



Please note exceptions to the rule:

- If older siblings (year 3 to 6) need to drop off their younger siblings (Kindergarten to year 2), they must walk left with their younger sibling/s and drop them at their class line up area, before moving quickly to their own class's line up area.
- If students need to drop off or pick up their mobile phones at the office, then these students will be allowed to enter the front foyer before or after school.
- If students arrive late, after 9.00am, then they will need to enter the front office to get marked present and collect a late ticket.



Please note that parents will be unable to enter school buildings or assist their child/ren to unpack or pack their school bags whilst at school until further notice. Parents will only be able to enter the school office if it is absolutely necessary, communication via email or phone is preferred.

If you are unsure of any of these instructions or need any more information, please call the school or email me directly at [jo.jefferson@ed.act.edu.au](mailto:jo.jefferson@ed.act.edu.au)

Thank you for your support to ensure everyone remains safe.

Jo Jefferson  
Principal